

# Program Grant Application

**Mail this form to:**

Sacramento Community Tennis Association  
705-2 East Bidwell,  
Suite 128  
Folsom Ca 95630

The SCTA offer grants that support tennis programs of all types. Grants are awarded based on need and availability. Priority will be given to those programs that develop and promote the growth of tennis in the greater Sacramento Area. Your organization must be or become a USTA organizational member prior to receiving funding. Call USTA Member Services at 1-800-990-8782 to join or renew your membership.

Or

**e-Mail this form to:**

info@sctaonline.com

## Types of Grants Available

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**Community Tennis Associations** – For starting and forming a local Community Tennis Association in your local community, including related expenses, e.g. incorporation fees, administrative and clerical, court rental, equipment, membership expansion, etc.

**School or After School** – Funds are available for elementary, middle and high schools, teachers, parents, pros or other volunteers who are interested in starting or expanding school or after-school tennis programs, including summer school tennis. For ages 6-18 and all skill levels.

**Juniors** – For creating or expanding junior instructional programs, team tennis or leagues with an emphasis on introducing new youth to tennis, retaining current juniors or recovering lapsed juniors.

**College or University Intramural** – For creating or expanding intramural programs, sports clubs, team tennis or leagues on a college or university campus.

**Adult and Seniors** – For creating or expanding adult or senior instructional programs or leagues with an emphasis of introducing new players to tennis, retaining current players or recovering lapsed players.

**TO BE CONSIDERED FOR A GRANT, ALL 4 PARTS OF THIS FORM MUST BE COMPLETED.**

PLEASE COMPLETE BOTH PAGES OF THIS GRANT APPLICATION.

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### **PART 1 – CONTACT INFORMATION:**

Your Name \_\_\_\_\_ Phone \_\_\_\_\_

Program Name \_\_\_\_\_ USTA Member Org.# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Organization \_\_\_\_\_ e-Mail \_\_\_\_\_

Organization Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

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**If you have any questions or concerns, please e-mail: [sctaonline.com](mailto:sctaonline.com)**

**PART 2 – QUESTIONNAIRE**

Is your organization a 501(c)3?  Yes  No

Type of Program:  Junior  Adult and Senior  College or University  
 CTA Start Up/Expansion  School or After School  Other \_\_\_\_\_

Program Duration: Start Date \_\_\_\_\_ End Date \_\_\_\_\_ Hours/Weeks \_\_\_\_\_  
 Estimated No. of: Participants \_\_\_\_\_ Courts \_\_\_\_\_

Type of Facilities:  Public Courts  Private Courts  School Courts  
 Other \_\_\_\_\_

**PART 3 – BUDGET SUMMARY**

Staff Expenses: Head Instructor \_\_\_\_\_ Hours \_\_\_\_\_ x \$/Hrs. \_\_\_\_\_ = \_\_\_\_\_  
 Assistant Instructor(s) \_\_\_\_\_ Hours \_\_\_\_\_ x \$/Hrs. \_\_\_\_\_ = \_\_\_\_\_  
 \_\_\_\_\_ Hours \_\_\_\_\_ x \$/Hrs. \_\_\_\_\_ = \_\_\_\_\_

Ad Expenses: Advertising \_\_\_\_\_ = \_\_\_\_\_  
 Postage \_\_\_\_\_ = \_\_\_\_\_  
 Production \_\_\_\_\_ = \_\_\_\_\_  
 Other \_\_\_\_\_ = \_\_\_\_\_  
 Other \_\_\_\_\_ = \_\_\_\_\_

Court Expenses: No. Courts \_\_\_\_\_ Hours \_\_\_\_\_ x \$/Hrs. \_\_\_\_\_ = \_\_\_\_\_

Equipment Expenses: Balls \_\_\_\_\_ = \_\_\_\_\_  
 Rackets \_\_\_\_\_ = \_\_\_\_\_  
 Other \_\_\_\_\_ = \_\_\_\_\_  
 Other \_\_\_\_\_ = \_\_\_\_\_  
 Other \_\_\_\_\_ = \_\_\_\_\_  
 Other \_\_\_\_\_ = \_\_\_\_\_

Total Expenses \$ \_\_\_\_\_

Sponsorships: Below list any sponsors/donation and their dollar amount to your program or organization.  
 Name \_\_\_\_\_ \$ \_\_\_\_\_ = \_\_\_\_\_  
 Name \_\_\_\_\_ \$ \_\_\_\_\_ = \_\_\_\_\_  
 Name \_\_\_\_\_ \$ \_\_\_\_\_ = \_\_\_\_\_

Total Donations \$ \_\_\_\_\_

Revenue: Participant Fees: # Participants \_\_\_\_\_ x \$Fee \_\_\_\_\_ = \_\_\_\_\_

Total Revenue \$ \_\_\_\_\_

Grant Request: Add donations plus revenue and subtract total expenses and that is your grant amount.  
 Total Expenses \_\_\_\_\_ - Total Revenue+donations \_\_\_\_\_ = \_\_\_\_\_

Grant Amount

**PART 4 – RATIONALE FOR GRANT REQUEST**

1. Provide an outline of your program including current and future goals of this program.
2. Describe how this program will be administered, who will be coordinating and running this program both on and off the court.
3. Discuss how your program will aim to become self-sufficient in the future.